

CITY OF JEANNETTE
WESTMORELAND COUNTY, PENNSYLVANIA

BILL NO. 84-13

ORDINANCE NO. 84-11

AN ORDINANCE OF THE CITY OF JEANNETTE AMENDING
ORDINANCE NO. 4 ADOPTED 1/3/38 AND PROVIDING FOR
THE SALARY AND DUTIES OF THE CITY CONTROLLER.

BE IT ORDAINED AND ENACTED, and it is hereby ordained and enacted by the
Council of the City of Jeannette at a regular meeting thereof, held the 5TH
day of SEPTEMBER, 1984 that

WHEREAS, the Council of the City of Jeannette is desirous of fixing the
amount of compensation to be paid to the City Controller of the City of
Jeannette for the term commencing January, 1986.

NOW, THEREFORE, in consideration of the above, Council adopts the
following:

- (1) The City Controller shall be paid the sum of Two Thousand
Four Hundred and no/100 (\$2,400.00) Dollars per annum.
- (2) The City Controller's duties shall include, but not be limited
to, the examination and audit of all accounts, filing of
annual reports to Council, filing copy of annual reports in
court and appeal therefrom, and countersigning of warrants.
- (3) The City Controller shall be the delegated authority to
adequately monitor all Pension Fund custodial accounts
through the following minimum procedures:
 - (a) Verify the mathematical accuracy of the statements of
account.
 - (b) ALL Commonwealth, Municipal and Members Contributions
shown on the statement of account shall be reconciled
to the City's records.
 - (c) Any other large or material receipt shown on the statement
of account shall be reconciled to the City's records.
 - (d) Review investment income to determine if accurate and
accounted for including the recalculation of interest
income and the review of dividend income for
reasonableness.
 - (e) Determine if investments are in accordance with applicable
laws and regulations.
 - (f) Pension payments shown on the statement of account shall
be reconciled to the City's records.
 - (g) Any other large or material disbursement shown on the
statement of account shall be reconciled to the City's
records.
- (4) The effective date of this Ordinance shall be January, 1986.
- (5) ALL Ordinances or parts of Ordinances inconsistent herewith
are hereby repealed.

WITNESS MY HAND AND SEAL, this 5TH day of SEPTEMBER, 1984


MICHAEL J. SALVATORE, MAYOR

ATTEST:


RICHARD S. LASKEY, CITY CLERK