

CITY OF JEANNETTE
QUALITY OF LIFE VIOLATION APPEAL FORM

110 South Second Street, Jeannette, PA 15644
724-527-4000

Property Owner Name: _____

Owner Phone: _____ Date: _____

Owner Mailing Address: _____

Owner Email: _____ Notice Number: _____ - _____

Address in Violation: _____

Petition for Appeal: _____

IMPORTANT INFORMATION ON APPEALS:

- A. A person in receipt of a violation ticket may appeal to the City Manager's office by filing an appeal request in writing on a form to be provided within 15 calendar days of the date of the violation ticket, stating the reasons for appeal, **and accompanied by the appropriate fine amount.**
- B. If abatement or other costs were associated with the violation, these may be required to be posted, at the City Manager's sole discretion, along with the appeal.
- C. The violator may request an opportunity to meet in person with the City Manager concerning the appeal, and the request may be granted at the sole discretion of the City Manager, who may also deem it appropriate to consult with the public officer(s) involved in the matter or any other concerned parties.
- D. Within 30 days of the appeal date, the City Manager may decide to uphold the appeal, deny the appeal, or may modify the violation ticket and/or any associated costs, fines or penalty amounts as he/she deems appropriate, and will issue written notice of the decision along with any refunds applicable.

Appeals will also be accepted via email to the City Manager at:
EKeedy@cityofjnt.com. (All information on this form should be included)

Property Owner Signature: _____ Date: _____

For questions regarding the appeal process, please contact the City Manager's Office at 724-527-4000 Ext. 17

FOR CITY OFFICIAL USE ONLY

Date Received by City Clerk: _____ City Clerk Signature: _____

Fine Paid (Y/N): _____

Amount Paid: _____ Date Paid: _____