

ORDER:

The Mayor Called the meeting to order at

ROLL CALL:

Robin Mozley
Chuck Highlands
Michelle Langdon
Chad Krawtz
Curtis Antoniak

ALSO, PRESENT:

City Clerk/CFO Ethan Keedy
Controller: Nancy Peters
City Solicitor: Timothy Witt
Chief of Police: Donald Johnston Jr.
Code Enforcement: Bill Whetzel
Fire Chief: William Frye
City Engineer: Edward Antonacci

ABSENT WITH CAUSE

City Foreman: Rich Ault
City Treasurer: Jacob Milliron

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Please remain standing for a moment of reflection for the men and women in the armed services.

A moment of silence for

INVOCATION:

Pastor Bob Ross of the Heritage Baptist Church.

EXCEPTIONS TO OPEN MEETINGS (65 Pa.C.S.A. § 707):

AGENDA:

A motion was made by Antoniak and seconded by Krawtz to approve the agenda.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

MINUTES:

A motion was made by Mozley and seconded by Langdon to approve the minutes from the August 10th 2023 City Council Meeting.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

CITIZENS:

1. Mike Barbio discussed his parking lot on Lowry Ave. He is looking to subdivide the parcel and be able to keep his parking lot for his business. This would include about 7-8 spots that he needs for his business.
2. Lou Alteri- Discussed the Jeannette Baseball Association and the needs that the West Jeannette Ballfield is in dire need of upgrades. He asked the City to consider assisting purchasing the dirt with the school district and baseball association to ensure they can continue using the field for the games.

COMMUNICATIONS:

Letter from Marjorie Stanislaw requesting appointment to Recreation Board

Letter from Yvonne Hall requesting appointment to Recreation Board

Letter from Kramer Frye requesting Street Closure for Community Block Party

Letter from Janis Mangan requesting use of the Magee Lot for Rosary Rally

OFFICERS REPORTS:

A motion was made by Highlands and seconded by Mozley to approve the officers' reports as presented

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

BILLS:

A motion was made by Mozley and seconded by Highlands to pay the bills for the month

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

DEPARTMENT REPORTS:

Ms. Langdon- Langdon discussed a holiday light fixture that was damaged by a trucking company. We will need to look at raising the height on those fixtures as they are not in compliance with the PennDot restrictions. The missing shingles at city hall has been fixed, there is a window that needs to be addressed on the 3rd floor and we are awaiting bids from contractors. Complaints have been received about city employees are parking Infront of local businesses on 4th street. She stated that the City of Jeannette will always stand with the business. She also stated she is submitting a RTK request for different financial information.

Mr. Highlands- Highlands gave an update on the general fund balance and the capital reserve balance. He also discussed the different amounts for the 2024 MMOs that are required to be paid by the City. He stated that the field audit will begin next week. He stated that the budget meeting dates will be approved tonight and those meetings are open to anyone in the public to attend.

Mrs. Mozley- Mozley gave an update on what is happening at the local library, she also gave the monthly sanitation dept report. She also then gave an update on the Park Grant and where we currently stand with this grant. Chief Frye then gave the Fire report for the month. Bill Whetzel gave the property maintenance report as well as the code enforcement report.

Mr. Krawtz- Gave the monthly Street Dept. Report.

Mr. Antoniak- Chief Johnston gave the monthly police report. He also stated that the Civil service testing is being conducted for a new police hire. Antoniak also discussed the demolition project that is being conducted in the City. He listed all the many hats that the City Manager currently oversees with different grants, community development, foreman issues, code enforcement issues, as well as all finances for the City of Jeannette. He stated that Ethan will be meeting with the Governors office to discuss the needs of the City of Jeannette. He thanked the Jeannette Business Association for the wonderful food truck events and any volunteers that help work to make this city better. He thanked the public works department for painting the flagpole at City Hall.

UNFINISHED BUSINESS:

NEW BUSINESS:

1. A motion was made by Mozley and Seconded by Antoniak to appoint Majorie Stanislaw to the Jeannette Recreation Board

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

2. A motion was made by Krawtz and seconded by Langdon to approve the Street Closure of the 700 Block of Jefferson Ave on October 7th 2023 for the annual community block party pending approval of Police Chief, Fire Chief, and City foreman, and payment of all necessary fees.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

3. A motion was made by Mozley and seconded by Antoniak to appoint Yvonne Hall to the Jeannette Recreation Board

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

4. A motion was made by Antoniak and seconded by Langdon to approve the use of the Magee Lot for the annual Rosary Rally on Saturday October 14th 2023.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

5. A motion was made by Antoniak and seconded by Mozley to approve payment in the amount of \$5,000.00 to Gallagher Bassett for the Jonathan Smith complaint, money to be taken out of line item 01-410-314.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

Tim stated that this is an insurance deductible for a claim that was made on our insurance and this is our portion that needs to be paid.

6. A motion was made by Antoniak and seconded by Krawtz to approve the Jeannette Ministerial Alliance permission to use the Amphitheater on October 22nd for a day of prayer, pending approval of Police Chief and Fire Chief

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

7. A motion was made by Mozley and seconded by Krawtz to approve payment in the amount of \$2,620.00 to Antonacci Design Associates for work completed on the 6th Street Bridge Project, money to be taken out of the Capital Reserve.

Roll Call Vote

Yea (4): Krawtz, Mozley, Highlands, Antoniak

Nay (1): Langdon

Motion Passed

Langdon abstained from the motion originally, Curt asked for an explanation as to when it is allowed to abstain. Tim stated the only way a council person should abstain is if there is a conflict of interest and that interest should be stated before abstaining. Michelle stated even if you do not have enough information, Tim stated that would then be recommended to Vote No. Michelle then Voted no on the motion.

8. A motion was made by Krawtz and seconded by Highlands to approve payment in the amount of \$1,725.00 to Antonacci Design Associates for work completed on the Lowry Ave project, money to be taken out of the American Rescue Plan Account

Roll Call Vote

Yea (4): Krawtz, Mozley, Highlands, Antoniak

Nay (1): Langdon

Motion Passed

9. A motion was made by Mozley and seconded by Langdon to set and advertise the 2024 budget meetings as: October 10th at 11am, October 17th, 18th 24th 31st at 1pm.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

10. A motion was made by Antoniak and seconded by Highlands to approve the City of Jeannette's Right to Know Policy.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

Michelle asked Tim if this is similar information that is provided on the States website. Tim said this is to track the requirements that the states had in place and that our codification ordinance helps clarify a lot of RTK requests.

11. A motion was made by Mozley and seconded by Antoniak to approve payment to Franjo Construction in the amount of \$252,922.00 for work completed on the 2023 Jeannette Park upgrades, Money to be taken from the CDBG Account.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

Michelle asked if it was common to hold a retention on materials, Ed stated that it is usual to do a 10% retainer for public works projects. She asked if there was something that prohibits retainers on the materials in the contract. She asked for this to be checked into before the next AIA.

12. A motion was made Antoniak and seconded by Krawtz to approve the donation of 113 North 3rd Street property tax map number (14-02-09-0-120) to the City of Jeannette, and exonerate the City taxes on said property, pending exoneration by the Jeannette City School District and Westmoreland County.

Roll Call Vote

Yea (4): Krawtz, Mozley, Highlands, Antoniak

Nay (1): Langdon

Motion Passed

Michelle stated that we need to have a plan before we accept any donations of properties to the City of Jeannette. Antoniak asked if Langdon can just vote yes or no instead of asking questions on each motions. Tim stated that any voting body can provide questions on any motions that are being voted on. Antoniak stated that we need a motion to not have any work sessions in the future since we continue to ask questions at the meeting. Michelle stated that a committee needs to be formed to answer these questions before donations are received.

13. A motion was made by Krawtz and seconded by Mozley to approve the donation of 308-310 Clay Ave property tax map number (14-01-16-0-254) to the City of Jeannette, and exonerate the City taxes on said property, pending exoneration by the Jeannette City School District and Westmoreland County.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

Michelle stated that there is a plan to demolition this building with the county and try to acquire the empty lot next to it.

14. A motion was made by Antoniak and seconded by Mozley to approve the contract between the City of Jeannette and Hoffman Kennels for \$300.00 a month for a 24-month term.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

15. A motion was made by Mozley and seconded by Krawtz to authorize the Fire Chief to create a reserve member for the Jeannette Fire Department, Compensation to be determined by City Council.

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak
Nay (0):
Motion Passed

16. A motion was made by Mozley and seconded by Langdon to advertise for the hiring of a public works Foreman

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak
Nay (0):
Motion Passed

17. A motion was made by Highlands and seconded by Krawtz to approve the subdivision plan for Beverly Barberio pending approval from the Jeannette Planning Commission.

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak
Nay (0):
Motion Passed

Highlands stated he was at the planning commission meeting and he stated that the state does not have a subdivision ordinance that the county should be the one that decides this. However Solicitor Witt stated this covers any authorizations that deals with our zoning.

18. A motion was made by Krawtz and seconded by Langdon to approve the acceptance of a deed of dedication and permanent easement for Pasco Street pending review and approval by the City Solicitor.

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak
Nay (0):
Motion Passed

Krawtz said that this is to get an easement for the garbage trucks to continue along their route to ensure that we have permission to go over the property to collect the garbage.

19. A motion was made by Mozley and seconded by Langdon to approve purchasing dirt for the West Jeannette Ballfield amount not to exceed \$5,000.00, money to be taken out of the Jeannette Recreation Fund.

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak
Nay (0):
Motion Passed

20. A Motion to approve the bid from Chad Leichliter in the amount of \$4,275.00 for replacement of the lighting fixtures at the Buster Clark and Field.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

Michelle stated that the one contractor is not reputable and for that reason council is approving the bid from Leichliter to replace the lights.

- 21.** A motion was made by Langdon and seconded by Krawtz to approve the application to the PA Association of Relators in the amount \$7,500.00 for benches and planters at the Amphitheater.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

- 22.** A motion was made by Langdon and seconded by Mozley to introduce and adopt **Resolution 23-11**

Resolution of the City of Jeannette, Commonwealth of Pennsylvania approving the submission of the Local Shares Account Westmoreland County Fund Grant of the Commonwealth Financial Authority.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

Michelle stated she is disappointed that we did not apply to fix up the building but she understands the needs of the police department.

- 23.** A motion was made by Highlands and seconded by Mozley to conduct the second reading of and adopt **Ordinance 23-06**

AN ORDINANCE OF THE CITY OF JEANNETTE, WESTMORELAND COUNTY, PENNSYLVANIA, CREATING THE POSITION OF CITY MANAGER AND PROVIDING FOR THE POWERS AND DUTIES OF SUCH OFFICE; REPEALING INCONSISTENT ORDINANCES; AND PROVIDING AN EFFECTIVE DATE.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

- 24.** A motion was made by Mozley and seconded by Antoniak to appoint Ethan Keedy as City Manager.

Roll Call Vote

Yea (4): Krawtz, Mozley, Highlands, Antoniak

Nay (1): Langdon

Motion Passed

Michelle asked for the motion to be tabled. Tim asked if there was a second on the motion to table. Since it failed we were back to the original motion on the floor. Michelle said that more discussions needed to be done about support staff and discussions with employees about the

changes that will be taking place. Antoniak stated he is elated that we have Ethan in the City of Jeannette.

- 25.** A motion was made by Langdon and seconded by Krawtz to approve the purchase of a holiday Fixture for Clay Ave from Holiday Outdoor.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

- 26.** A motion was made by Mozley and seconded by Krawtz to introduce and adopt **Resolution 23-12**

Resolution of the City of Jeannette, commonwealth of Pennsylvania approving the submission of the Multimodal Transportation Fund Grant of the Commonwealth Financial Authority.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

Ethan stated this is necessary for the Resolution is needed for a prior grant since a waiver was received. The City would not be required to match the 30% if we receive the grant. This resolution would need approved accepting the waiver.

ADJOURNMENT:

A motion was made by Antoniak and seconded by Langdon to adjourn at 7:12pm

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

**Ethan Keedy
CITY MANAGER**