

Jeannette City Council
City Council Meeting
Agenda



Thursday
July 13, 2023
6:00 PM

ORDER:

The Mayor Called the meeting to order at 6:01pm

ROLL CALL:

Robin Mozley
Chuck Highlands
Michelle Langdon
Chad Krawtz
Curtis Antoniak

ALSO, PRESENT:

City Clerk: *Vacant*
Controller: *Nancy Peters*
Chief Fiscal Officer: *Ethan Keedy*
City Solicitor: *Timothy Witt*
Chief of Police: *Donald Johnston Jr.*
Code Enforcement: *Bill Whetzel*
City Engineer: *Edward Antonacci*

ABSENT WITH CAUSE

City Foreman: *Rich Ault*
City Treasurer: *Jacob Milliron*
Fire Chief: *William Frye*

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Please remain standing for a moment of reflection for the men and women in the armed services.
A moment of silence for

INVOCATION:

Tim Witt of the Faith Bible Church in Connellsville led the invocation.

EXCEPTIONS TO OPEN MEETINGS (65 Pa.C.S.A. § 707):

June 27th, 2023, from 1:30pm- 3:00pm to discuss personal issues
July 11, 2023, from 12:45pm – 1:10pm to discuss personal issues
July 13th 2023 from 5:30pm- 6:00pm to discuss contractual issues

AGENDA:

A motion was made by Antoniak and seconded by Krawtz to approve the agenda as presented.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

MINUTES:

A motion was made by Mozley and seconded by Antoniak to approve the Council Meeting Minutes for June 8th and June 27th 2023.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

CITIZENS:

Winter Hall- 2000-2006 Class reunion is being held from the Jeannette Alum. Located at Sobles at 12pm on Saturday July 22nd.

Representative George Dunbar- Stated he is available anytime anyone will need anything and wanted to state that he is again our representative

Brian Maloney- Regional director for ambulance services in Pennsylvania: He was here to support the agency that the city council voted to provide services to the city. He stated that there is an EMS crisis that is getting worse throughout the Commonwealth. This is an essential resource throughout the community and need support and funding to ensure this is available for the citizens. He stated that what happened to Jeannette EMS is happening all across the State of Pennsylvania. He ask for the City to continue to provide funding to support the EMS Services.

Carol Smail-813 1/2 Gaskill Ave- Wanted to form an official neighborhood watch for the City of Jeannette. There are many concerned citizens throughout the community that would like to get involved and is asking council to consider forming a neighborhood watch program.

COMMUNICATIONS:

1. Letter from Planning Commission- No Littering Signs
2. Father's Hearts Ministries- Amphitheater use
3. Jeannette Ministerial Alliance- Amphitheater use
4. Viola Parris- Vacant Building Fee
5. Lukas Polansky- Vacant Building Fee
6. Rose Hein- Speeding on North 4th street

OFFICERS REPORTS:

A motion was made by Langdon and seconded by Krawtz to approve the officers reports as presented.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

BILLS:

A motion was made by Mozley and seconded by Langdon to pay the bills for the month.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

DEPARTMENT REPORTS:

Mrs. Mozley- Gave the monthly Sanitation Dept. Report, She gave the Fire report in Chief Frye's absence. There were 115 incidents since months meeting, the department held many training opportunities to ensure fireman safety. She thanked the Elliot group for allowing the City to use their facilities to train. She discussed the motion on extending the Civil Service exam. Bill Whetzel gave the monthly Code Enforcement and there was no property Maintenance report to give.. No response for Norfolk Sothern on the underpass issue

Mr. Highlands- : Gave the monthly Finance Dept. Report, gave the balances in the general fund and capital reserve account. Stated that we receive a credit on the workers comp audit. Stated that the audit will be beginning on the 2022 year. Stated that the planning commission is trying to start a Façade Program through DCED.

Mrs. Langdon- Stated that there is a grant that will be available through Representative George Dunbar's office, She thanked Chief Frye and Councilwoman Mozley for being there throughout the whole Jeannette EMS transition. She also stated that one of the trees at the Jeannette Amphitheater has died.

Mr. Krawtz- Gave the monthly Streets Dept. report.

Mr. Antoniak- Chief Johnston gave the monthly police report, He stated that we did purchase a new police car for the new K-9 unit. It will be being shipped to the City of Jeannette. The mayor stated the chief reached out to several people requesting assistance with buying a new car. He gave an updated on the police reports. There were only 2 firework calls from 911 during the holiday season. He stated that all throughout town there are individuals breaking into people's cars. He stated for people to please lock their cars. He reported on the Community Development Report that was sent over by Urban Design Ventures. He gave the update from the redevelopment authority and the update from the Jeannette Brewery.

UNFINISHED BUSINESS:

There was no unfinished Business.

NEW BUSINESS:

1. A motion was made by Krawtz Seconded by Mozley to allow the Chief Financial Officer to order no littering signs with an amount not to exceed \$1,000.00 money to be taken from the American Rescue Plan Account.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

2. A motion was made by Langdon and seconded by Mozley o approve the request from Father's Heart's Ministries use of the Amphitheater on August 12th 2023 for a backpack giveaway pending the approval of Police Chief and Fire Chief and the submission of all necessary documents.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

3. A motion was made by Langdon and seconded by Krawtz to approve the request from Jeannette Ministerial Alliance use of the Amphitheater on August 10th through 12th 2023 for a outreach festival pending the approval of Police Chief and Fire Chief and the submission of all necessary documents.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):
Motion Passed

4. A motion to waive the Vacant building fees the property located at 523 Division Street

Motion failed with a lack of motion

5. A motion made by Krawtz and seconded by Langdon to waive the Vacant building fees for the property located at 303 Henry Street.

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak
Nay (0):
Motion Passed

6. A motion made by Antoniak and seconded by Krawtz to appoint Ethan Keedy as City Clerk and to assign the duties of City Clerk and those duties on Exhibit A, attached hereto to Ethan Keedy effective July 10th 2023 with an additional compensation for such duties in the amount of \$10,000.00 until further notice and subject to the current employment agreement.

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak
Nay (0):
Motion Passed

Michelle Langdon stated after much disuccsion she is voting yes. Curtis Antoniak stated that since Ethan became CFO we have received over 6 million dollars in grants. He also took on the CDBG Coordinator position and he is a blessing to the City of Jeannette.

7. A motion made by Mozley seconded by Krawtz to Advertise for the position of Administrative Assistant.

Roll Call Vote
Yea (4): Krawtz, Mozley, Highlands, Antoniak
Nay (1): Langdon
Motion Passed

Mayor Antoniak stated that he is delighted this will be another union position for the City of Jeannette.

8. A motion made by Krawtz and seconded by Mozley to approve the Chief Fiscal Officer and Administrative union to develop a job description for the Administrative Assistant.

Roll Call Vote
Yea (4): Krawtz, Mozley, Highlands, Antoniak
Nay (1): Langdon
Motion Passed

9. Motion made by Langdon seconded by Highlands to pay Planton Consulting \$6,904.86 for assisting with the PCCD Equipment Grant.

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):
Motion Passed

- 10.** Motion made by Mozley seconded by Krawtz to allow the Chief Fiscal Officer to apply for the Multimodal Fund for the 5th Street Bridge Project.

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak
Nay (0):
Motion Passed

- 11.** Motion made by Langdon seconded by Mozley to allow the Chief Fiscal Officer to apply for the Multimodal Fund for the 2nd Street Bridge Project.

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak
Nay (0):
Motion Passed

- 12.** Motion made by Antoniak seconded by Langdon to allow the Chief Fiscal Officer to apply for the Multimodal Fund for the Sellers Avenue Paving Project.

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak
Nay (0):
Motion Passed
Mayor Antoniak stressed the need for this paving

- 13.** Motion by Mozley seconded by Langdon to allow the Chief Fiscal Officer to apply for Keep America Beautiful-2023 Cigarette Litter Stands.

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak
Nay (0):
Motion Passed
Councilman Highlands asked if it had been requested by the Planning commission

- 14.** Motion by Langdon seconded Highlands to allow the Chief Fiscal Officer to apply for the PennDot Transportation Alternative Set Aside Program.

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak
Nay (0):
Motion Passed

- 15.** Motion made by Mozley seconded by Krawtz to allow the Chief Fiscal Officer to apply for the Keystone Communities Program for Façade Grants.

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak
Nay (0):

Motion Passed

- 16.** Motion made by Mozley seconded by Krawtz to allow for the Chief Fiscal Officer to apply for the SPC Transportation Alternative Set Aside Program.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

- 17.** Motion made by Langdon seconded by Mozley to approve the lease agreement with Pitney Bowes for the postage machines effective 01/01/2024 with no increase in charges.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

- 18.** Motion made by Krawtz seconded by Mozley to approve the Blight Proposal Plan from the Westmoreland County Planning and Development in the amount of \$20,700 conditioned on securing grant funding.

Roll Call Vote

Yea (4): Krawtz, Mozley, Highlands, Antoniak

Nay (1): Langdon

Motion Passed

Langdon stated this was to expensive

- 19.** Motion made Highlands seconded by Krawtz to conditionally approve a mural being placed on the side of J&J Jewelers located at 511 Clay Avenue.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

Councilman Highlands stated that we are not approving the Mural but the use of the land to paint the Mural on the wall. Solicitor Witt said there will be paperwork that will need to be filled out beforehand. This approval is only to use the City lot but the additional requirements and zoning requirements need to be completed before they can start work. They mayor thanked the owners and stated the proposed Mural is beautiful

- 20.** Motion Krawtz seconded by Mozley to sell a metal job box to Manor Valley Golf Course for \$275.00.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

- 21.** Motion by Langdon seconded by Mozley made by to approve the 2023 CDBG Schedule, and to advertise for upcoming 2023 CDBG Hearings

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak
Nay (0):
Motion Passed

- 22.** Motion made by Langdon seconded by Antoniak to award the bid in the amount of \$104,818.00 to Dun Rite Construction for the School Street Project.

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak
Nay (0):
Motion Passed

- 23.** Motion made by Mozley seconded by Langdon to have Halloween parade on October 25th, 2023- parade starting at 7pm.

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak
Nay (0):
Motion Passed

- 24.** Motion made by Mozley seconded by Krawtz to advertise 2 additional recreation board meetings on August 2nd and September 6th

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak
Nay (0):
Motion Passed

- 25.** Motion made by Antoniak seconded by Krawtz to approve the proposal from Mutual Aid to be the city's EMS provider for the remainder of 2023 for \$1,000.00 a month.

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak
Nay (0):
Motion Passed
The Mayor thanked Mutal Aide for coming in like the way that they did. He stated that they spoke with Mutal Aide to ensure all issues were addressed and he thanked them for coming to our rescue during this crisis. Langdon also stated thanking Penn Township Ambulance Services as well.

- 26.** A motion made by Langdon seconded by Mozley to pay Antonacci Design Associates \$7,110.00 from the CDBG account for work done on the School Street Project.

Roll Call Vote
Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak
Nay (0):
Motion Passed

27. A motion made by Mozley and seconded by Krawtz to Pay Antonacci Design Associates \$5,950.53 from the CDBG account for work done on the 7th and Clay Ave Project.

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

Councilman Highlands asked if the project was done. Antonacci stated it needs power washed and sealed, and said the project is substantially completed.

ADJOURNMENT:

Motion was made by Mozley and seconded by Langdon at 6:46pm

Roll Call Vote

Yea (5): Krawtz, Mozley, Highlands, Langdon, Antoniak

Nay (0):

Motion Passed

The mayor also thanked Representative Dunbar for being in attendance, and Penn Township for helping with the Ambulance Crisis.

Ethan Keedy
Acting CITY CLERK